



Become part of A.W.E.'s Truck Studio Team!

A.W.E. Truck Studio Lead Teacher Position Description:

A.W.E., Inc. (Artists Working in Education) seeks talented artists or art teachers to deliver hands-on art activities with children through A.W.E.'s Truck Studio summer outreach program. A.W.E. Truck Studios are a fleet of four brightly painted trucks loaded with art supplies bringing free art experiences to children at parks and playgrounds in under served Milwaukee neighborhoods every weekday afternoon from **June 25 thru August 3** this summer. Optional weekday morning, evening, and weekend hours available for community outreach events. Lead teachers work with three art interns and the A.W.E. staff to develop and implement art activities with children ages 4-14 in informal outdoor settings.

Minimum Qualifications:

- Degree in Art Education, Fine Art, or Art Therapy (or equivalent experience)
- Experience working with children
- Interest and ability in art making and teaching
- Flexibility, enthusiasm, and patience
- Good interpersonal and communication skills
- High-level creative and organizational skills
- Valid driver's license and a good driving record
- Experience supervising/managing others in a team setting

Desired Qualifications:

- Teaching experience at the K-12 level and/or experience working with children in a formal school setting or informal settings such as playgrounds, camps or after school programs
- Interest in social justice or community development

General Information:

- A criminal and employment history background investigation will be performed prior to employment offer

Responsibilities include:

- Prepare a weekly written plan for appropriate hands-on art activities according to A.W.E. program goals and objectives
- Lead and supervise planned activities with the assistance of three intern/assistants
- Participate in staff planning and evaluation meetings preceding and during the program session as necessary
- Participate in community outreach in challenged neighborhoods, including distributing weekly program flyers with intern/assistants in the communities we serve
- Drive Truck Studio van to and from program delivery sites; fill the truck with gas (as needed)
- Keep a daily journal describing children's responses to art activities, general park atmosphere, notes and suggestions for improvement and submit entries weekly
- Supervise, manage, and evaluate intern/assistant performance
- Oversee program participation records
- Maintain Truck Studio inventory and notify Truck Studio Program Outreach Specialist of any supply shortages
- Notify Program Outreach Specialist by telephone of any emergency
- Forward any incident reports to Program Outreach Specialist
- Other duties as assigned by the Program Outreach Specialist

With intern/assistants:

- Set up studio activities to begin on time
- Clean up area and stow supplies in van
- Provide exciting and engaging art activities to Milwaukee youth

Schedule:

This is a limited-term, part-time position during mid-June to early August. Staff is required to attend meetings prior to the start of the program to develop a written plan for art activities appropriate to the non-traditional setting and goals of the program. Program hours are 1-4 pm weekdays. However, Lead Teachers are responsible for picking up the van from the A.W.E. office and driving to and from the park site each day and all staff should arrive at the playground for setup at about 12:45pm and leave after cleanup at about 4:15pm or as necessary. In addition, each team is required to attend a weekly team meeting beyond regular hours. Staff will be compensated for mandatory training June 18-22, 1-4pm each day. **Applicants must be available to work every day of training and programming.** Optional weekday morning, evening, and weekend hours will also be available for community outreach events.

Application Procedure:

- letter of interest
- completed pre-employment application
- résumé
- a list of three professional references with contact information

***Applications missing any of the above items may not be considered**

Application Deadline: March 21, 2012

A.W.E. is moving! Applications may be sent to our current Highland address, but please make note that after APRIL 1 our new address will be 4315 W. Vliet (across from Washington Park).

Contact: Program Outreach Specialist Reanna Ottoson for more information: (414) 933-3877 or e-mail: reanna@awe-inc.org